

The CHAS Story

The **mission** of CHAS Health is to improve the overall health of the communities we serve by expanding access to quality health and wellness services.

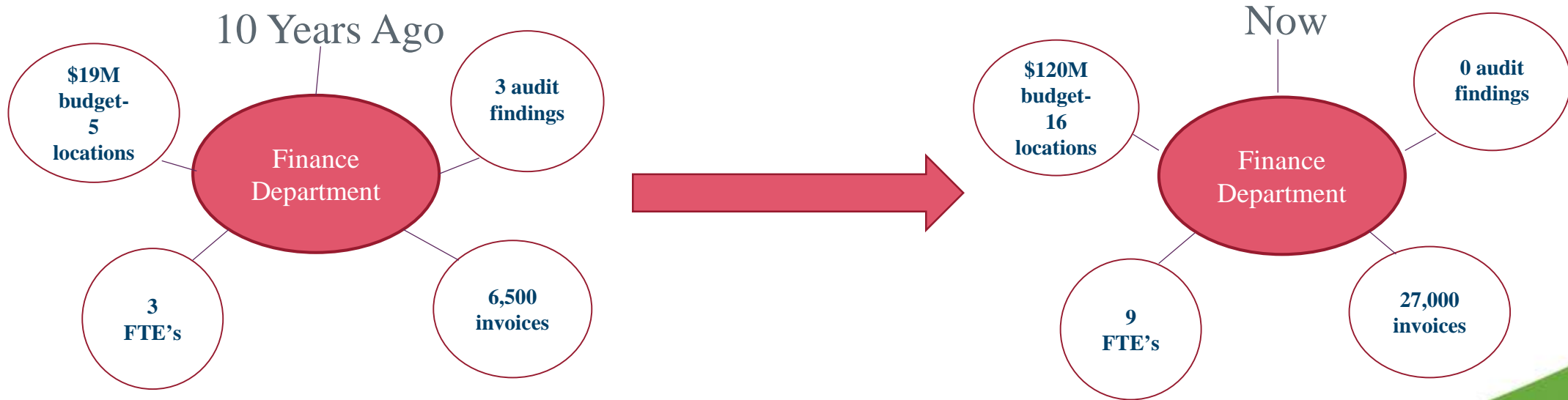


History

- Founded in 1994, in a 2 exam room clinic, CHAS continues to grow to meet the need for the uninsured and underserved.
- We currently operate 16 locations and have 840 FTE's.
- CHAS Health currently serves over 86,000 patients annually.



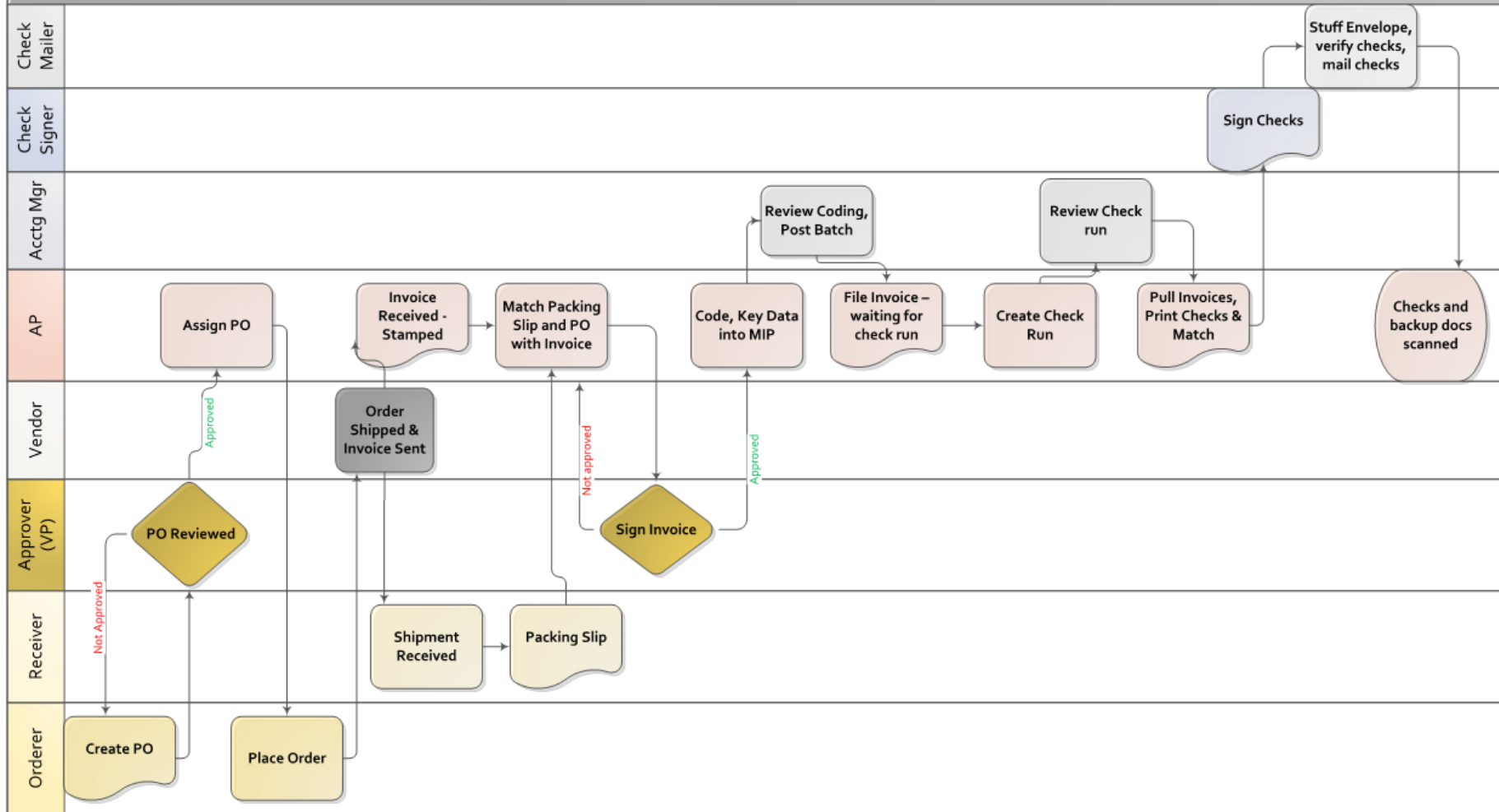
The Vision – Taking AP to the Next Millennium



Develop Current State Process Map

- Evaluate PO process
- Analytics on invoice volume, by vendor, by spend
- Assess top vendors for process improvements and further automation
- Using tools in accounting software & vendor website we were able to improve several vendors.
 - Drug vendor-8 hours of weekly saving throughout the system
 - Other vendors by using reports off their website and MIP tables to automate upload.
- Map each procurement workflow

“Do what you can, with what you have, where you are.” Theodore Roosevelt



- Mapping the current workflow provides a visual of the Purchase Order backed procurement process.
- Understanding workflows for each type of purchase is critical when evaluating software.
- Types of purchases:
 - PO backed
 - Non PO backed
 - Recurring
 - Contractually based
 - EE Reimbursement
 - Federal Procurement
 - Credit Card/P-Card

Vendor catalog hosted on our system integrated via an API. Large vendor with significant amount of invoices. (McKesson, Staples, Amazon)

← Punch-out Catalog/cXML

Supplier portal catalog hosted by CHC. More maintenance but more control.

← Hosted Catalog

Blanket PO's-Original contract ushered through approval process. All invoices paid against the blanket PO and require no additional approvals.

← Recurring/Contractual

Vendor can flip PO's into invoices directly through email. This is the easiest way to submit electronic invoices.

← Supplier Portal

Vendor can create invoices directly from PO's on the supplier portal. Ideal for suppliers with medium to high volume of PO's/invoices.

← Supplier Actionable Notifications

Vendors who lack the volume or resources to implement an automated solution will send PDF's via email.

← Email/PDF

Supply Chain Management-Current Endeavor

Inventory Management

- Formulary and ordering standardization
- Lean supply levels in exam rooms
- Min/Max levels for each clinic
- Implementation of inventory management system
 - Tagging/barcoding

Vendor Management

- Evaluate vendors on a routine basis
- RFP Process
- Partner with vendors who are collaborative in inventory process and use P2P software

CHAS Roadmap for Procurement Department

- Continued optimization of Coupa
- Vendor evaluation calendar
- Contract Management
- Electronic Payments
- Employee reimbursement automation
- GL integration for company credit cards

